

**Coburg Community Charter School Board Meeting**  
**8th grade classroom, Board Members**  
**91274 N Coburg Rd**  
**Coburg, OR 97408**

**Via Zoom for all guests**

**Monday, May 17, 2021 6:00pm**

**Call to Order: 6:08**

**Board members present:** John Barry, Brenda Willis, Jessica Clark, Sarah Brooke, Paul Thompson (via Zoom), Kate Panum

**Honorary Board members present:** Janel McPherson

**Staff members present:** Lisa Jager, Holly Campbell, Alyson Young, Laura Ralls, Katie Brushett, Lee Ann Erickson, Beth Monterrosa

**Guests:** Kim Toerrey, Nitiyah Borg, Rachel Hadley, Donna Villena

**Pledge**

**Agenda:** The agenda was accepted.

**Public Comments**

- Rachel Hadley - request for zoom meetings to continue for parents

**Consent Agenda:** The minutes from the May 3, 2021 Board meeting accepted.

**General Reports**

- **Finance**
  - Investment account is up year to date
- **PCS**
  - None
- **Administration Report**
  - Sound system almost fully up and running
  - 4j visit went well last week
  - 8th grade promotion to take place outdoors
  - 5th grade celebration last day of school
  - Field day divided into 3 days, Ms. Mosier working with leadership class to plan

## **Old Business**

- **Review Strategic Board Goals**
  - Defer to Board retreat
- **Board of Directors Configuration - Board/Admin responsibilities**
  - Discussion and review of Board officer responsibilities
  - Suggestion to have Board meetings in 2021/22 on 4th Monday, more discussion next meeting
- **Approve Administration Configuration 2021/22 - Executive Director Responsibilities**
  - Review of changes to business manager roll

Motion by Jessica Clark to approve the administration configuration 2021/22. Board unanimously approved.

- **Approve Final 2020/21 Budget**
  - Review of originally approved budget vs. final budget

Motion by Jessica Clark to approve the final 2020/21 Budget. Board unanimously approved.

- **Approve 2021/22 Budget**
  - Discussion of final proposed budget

Motion by Kate Panum to approve the 2021/22 budget as presented by the finance committee. Board unanimously approved.

## **New Business**

- **Board Applicant Forum**
  - Open forum of Board applicants per by-laws
- **Approve Summer School**
  - Review proposed summer school schedule
  - Open to all current students with goal to help support student enrichment
  - Capacity/lottery/sign-up detail being worked out

Paul Thompson motions to approve summer school at presented by administration. Board unanimously approved.

- **Move June Board meeting from June 21st to June 14th**
  - Meeting should have been scheduled for June 7, 2021 based on proposed meeting dates from August 2020 board retreat.

**Public Comments:** None

## **Items for next agenda**

- Board officer vote for 2021/22
- Board candidate vote

- Board meeting dates for 2021/22

**Adjourn meeting at 8:54pm**

Minutes submitted by Kate Panum