

**Coburg Community Charter School Board Meeting**  
**CCCS 8th Grade classroom, Board Members and staff members**  
**91274 N Coburg Rd**  
**Coburg, OR 97408**

**Via Zoom for all guests**

**Monday, March 28, 2022 6:00pm**

**Call to Order: 6:03pm**

**Board members present:** John Barry, Brenda Willis, Kate Panum, Doug Young, Donna Villena, Paul Thompson (via Zoom)

**Honorary Board members present:** Janel McPherson

**Staff members present:** Lisa Jager, Molly Rust, Liz Bruno, LeeAnn Erickson, Beth Monterrosa, Elise Boyum, Julie Andros, Alyson Young (via Zoom), Melissa Sepulveda, John Sepulveda, Jamie Parks (via Zoom), Kelsey Bedortha (via Zoom), Katie Brushett (via Zoom), Kristine Foster (via Zoom)

**Guests:** Josh Bevard, Kim Torrey, Rachel Hadley, Randy Willis, Sylvia Barry

**Pledge**

**Agenda:** Accepted

**Public Comments:**

- Janel McPherson: We are her for the students of CCCS, treat each other with grace and respect

**1. Consent Agenda:**

1. The minutes from the January 24, 2022 meeting and February 7, 2022 Special Board meeting

**2. General Reports**

**1. PCS**

1. Upcoming fundraisers: Jog a thon June 3rd and Ems game June 12th
2. Bronco Bash May 14th at Shadow Hills

**2. Finance & Budget Report**

1. Investment funds down about 5%

**3. Administration Report**

1. Gym roof 20 years old, placed on 4j schedule for replacement

2. Area outside 7th grade classroom has waterfall off roof when it rains, may need replacement sooner than 4j will replace and CCCS would be responsible for cost.
3. March 10th state of Oregon declared a state of public health emergency RE suicide.

#### **4. Staff Report**

1. Being working on getting an idea for what the staff needs/wants
  1. Compensation
  2. School culture

### **3. Information/Discussion Items**

#### **1. Review Board Goals**

1. Optimize Board Governance and Structure
  1. Open board application period
  2. Defining what is community
  3. Board Self Evaluation
2. Sustainable fundraising model
  1. Working with Katie B to blend what PCS and the school are doing
3. Quality Academic Program
  1. Elective ideas, next steps to connect with staff for what they are looking for

#### **2. Executive Director search update**

1. Accepting applications until April 1, 2022, but position will stay open until an applicant is selected
2. Goal for ED committee

#### **3. Student Handbook updates**

1. Summary of who we are as a school/community
2. How things 'work' at CCCS - teaching model, volunteering, discipline, etc
3. Plan for 2022/23
4. Liz, Lisa, Brenda to work on document for new families to provide some of this information

#### **4. Reinvigorating the culture of the school**

1. Review of events that have been missing since COVID and how to connect with school community
2. Brenda to work with Admin to set up an open forum for ideas on how to reinvigorate school culture.

### **4. Action Items**

#### **1. ACB Every Student Belongs Policy**

Motion by Kate Panum to approve the updated ACB, Every Student Belongs Policy. Board unanimously approved.

#### **2. Golden Bell Nominations**

Motion by Donna Villena to approve 3 Golden Bell Nominations. Board unanimously approved.

### **3. Staff Compensation - 2022/23**

1. Discussion about current climate for educators statewide and compensation
2. Finance committee recommendations
  1. Realign staff compensation to 85% of what 4j offers (for all staff)
  2. Additional 5% bonus, not guaranteed but hopefully can keep in place depending on state funds
3. Review of proposed funding for staff compensation increases
4. Teachers have asked for 5 prep days that would require a sub in the classroom

Motion by John Barry to adopt the finance committee recommendation to move CCCS staff salary to 85% of 4j's new salary level with the addition of a 5% bonus to get to 90% of 4j's salaries, realign staff to salary level to match current years of experience, and add 5 days of flex planning for teachers per academic year. Board unanimously approved.

### **Public Comments**

- Liz Bruno - grateful for decisions that value people or things
- Beth Monterrosa - hard work to be on a school board, feels validating to be supported
- Julie - feels valued and appreciated, thank you for valuing staff
- Kim Torrey - most schools in area don't charge for school lunches
- Elise Boyum - boost in staff moral with increase in staff compensation

### **Items for next agenda**

- Update on how math/reading specialists are working and impact if we reduce staff
- Committee charters
- Review of Board self-evaluation

Next meeting April 25, 2022 @ 6pm

### **Adjourn Meeting: 7:35pm**

Minutes submitted by Kate Panum