

## Coburg Community School Board Meeting

Coburg City Council Room, 91136 N Willamette St, Coburg

**Monday, January 22, 2024**

Call to Order: - 6:02 PM

Board members present: Mercia Petewon, Brenda Willis, Donna Villena, Jacen Miller, John Barry, Doug Young, Jamey Ritter

Guest in person: Melissa Sepulveda, Dave Wallace, Coral Burger

Guest on zoom: Kalee Powell

Pledge

Agenda:

Public Comment: No public comment

### **Consent Agenda**

[Minutes from Board Meeting Minutes 12.4.2023](#) approved

### **General Reports**

PCS Report

Restaurant Fundraiser Feb 26, 2024

New Sign for CCCS funded by PCS, goal for installation before Bronco Bash.

Staff Report

Diving into Winter benchmark assessment

Finance and Budget Report

Reviewed [Budget v Actuals Report](#)- Projecting a balanced budget for 23/24 SY

Focusing on 3 year budget projections

Discussing/Brainstorming for fundraising and cost cutting measures to meet budget goals

Received investment update with increase

88% of families do not meet free and reduced lunch requirements

Reviewed [Administration Report](#)

3.5 days missed from inclement weather due to January Ice Storm

1 adult/60 students needs to be certified for CPR. CCCS has the majority of teachers certified

Math curriculum adoption assessment will be slotted for Feb 1, 2024 PD day.

## **Information/Discussion Items**

### Board Committee Reports

Student/Family Handbook review cadence

### EEC Committee Update

Update on intervention activities and meeting students needs for Tier 2 & Tier 3

Snack update for monthly newsletter outlining healthy snacks for learning

### Strategic Planning Committee

Poll for vision & mission has received 60 submissions as of 1/22/24

### Governance Committee

Review and approve the amended "[CCCS Board Application & Election Process.](#)"

Review the results of the 2024 [Board Self-Evaluation](#) and updated [Board Composition Matrix.](#)

Review and approve the "[2024/25 Board Elections Calendar.](#)"

Policy Updates: No Updates

Viewed 22/23 [CCCS School Report Card](#) and [CCCS School Report Card detail sheet](#)

### Enrollment Process Complaint

[Complaint document](#)

[Response Document](#)

[file folder for references](#)

Discussion to understand the implications of redefining the lottery for Long-term wait listed siblings as a priority group based on length of time.

### Midyear Budget Review

[Budget v Actuals Report](#) reviewed

### Dress Code

[December snapshots data collection](#)

Review the dress code for updates and understand the value of dress code and alignment with mission and vision.

## **1. Action Items**

Approved Update to the [CCCS Board Application & Election Process.](#)

Motion by John Barry for adoption, Board unanimously approved.

## **2. Group Book Summary Discussion**

Volunteer Reading for next board meeting- FOCUS: Elevating the Essentials to Radically Improve Student Learning By Mike Schmoker (ASCD, 2011)  
moved to February Agenda, no review this session

**Public Comments:**

Coral Burger: Questions for dress code can be broken into sections as a way to review the requirements.

Appreciated the deep dive into discussions, asked the board to approve Dave to make a quick decision for sibling waitlist priority, prior to this year's class lottery.

**Adjourn Meeting: 8:40**