

Coburg Community Charter School Board Meeting Minutes

Coburg City Hall, 91136 N. Willamette Street, Coburg, OR

Monday, October 14, 2019 6:00pm

Meeting called to order at 6:01pm

Pledge

Board members present: John Barry, John Scholl, Paul Thompson, Kimberly Torrey, Brenda Willis, Sarah Brooke, and Janel McPherson.

Staff members present: Lisa Jager and Shara MonDragon.

Guests: Miriam Whiteley, Andrea Mcgarvey

Agenda: The agenda was accepted.

Public Comments: none

Consent Agenda: The minutes from the September 9, 2019 CCCS Board Meeting were accepted.

Special Guest Report

Miriam Whiteley from Roehl and Yi gave an investment update. The board received the 2019 3rd quarter review of CCCS's current asset allocation. Finance committee will make a recommendation on what should be done with interest and dividends.

General Reports

PCS Report

- Jog-a-thon exceeded goal of raising \$15,000. Would like to involve middle school more next year.
- Harvest festival and Johnson Brothers gift cards are coming up.
- Auction will be in February.

Administration Report

Facilities

- Pointe Pest Control will be coming 3-4 times a year.
- Campus was checked for lead by ATEZ, tests came back in normal range.

Budget

- No significant changes in budget.
- Collaborating with 4J on the Student Success Grant.
- CCCS qualifies to participate in the Employer Incentive Fund. Will be discussed with finance committee.
- Preliminary review from auditors had no major concerns.

Community

- Community days are going well.
- 64 volunteers have logged hours.

Teaching and Learning

- Teachers had an in-service day to review new ELA curriculum.
- Updated version of Bridges curriculum is going well.
- Most baseline curriculum assessments have been completed.
- Admin is piloting Multiple Measures Assessment Reporting System.
- The board looked at SBAC/OSAS summary report.

Behavior/PBIS

- Increase in behavior referrals for month of September.

Finance and Budget Report

- September Payment and Budget Summary reports were reviewed by the board.

New Business

Resolution

- Paul Thompson motioned to approve the resolution naming Mindy Hayner as an Honorary Member of the Board of Directors. The board unanimously approved the motion.

School Improvement Plan (SIP) Review

- Focusing on ELA, math, social and emotional learning/PBIS, health and safety.

New Policies for Consideration

- GBDA Expression of Milk in the Workplace
- Internet/Technology Password Security Policy.

Kim Torrey motioned to approve both new policies. The board unanimously approved the motion.

Old Business

Kim Torrey motioned to approve the Board of Directors Goals 2019-20. The board unanimously approved the motion.

Brenda Willis motioned to approve the Executive Director Goals 2019-20. The board unanimously approved the motion.

Sarah Brooke motioned to approve the Healthy and Safe School Plan. The board unanimously approved the motion.

Policy Updates

- JFCJ Weapons in School
- JFCF Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic, Violence - Student
- JGAB Use of Restraint or Seclusion
- JED Student Absence
- GDCA/GDDA Criminal Records Check and Fingerprinting

John Scholl motioned to approve the five updated policies. The board unanimously approved the motion.

Website Review

- Board is continuing to review website.

School Calendar

- Will continue to review the number of instructional days CCCS has.
- Review snow day policy.

Public Comments: none

Meeting adjourned at 9:15pm

Minutes submitted by Kimberly Torrey

