

## **Coburg Community School Board Meeting**

Coburg City Council Room, 91136 N Willamette St, Coburg

**Monday, February 26, 2024**

Call to Order: - 6:01 PM

Board members present: Mercia Petewon, Brenda Willis, Donna Villena, Jacen Miller, John Barry, Doug Young, Jamey Ritter

Guest in person: Elizabeth Monterosa, Dave Wallace, Melodi Jayne, Coral Burger, Erica Wilkinson

Guest on zoom: n/a

Pledge

Agenda:

Public Comment: No public comment

### **Consent Agenda**

[Minutes from January 22 2023](#) Accepted

### **General Reports**

PCS Report

Restaurant fundraisers underway. Cornucopia; Coburg Pizza Company  
- Springfield, Chipotle

Reader board waiting for permits

Staff Report

Staff Appreciation lunch was a hit.

Teachers are getting ready for testing.

Finance and Budget Report

Reviewed [Budget vs. Actuals](#)

EPL library cards in progress. Funding may be available for non-Eugene CCCS families.

[Administration Report](#) - reviewed

Goal to have contracts ready before spring break.

### **Information/Discussion Items**

## Board Committee Reports

Governance committee: one applicant thus far and continuing to recruit.

Deadline March 4th

Strategic Planning Committee: updating mission and vision.

March 19th: Mission and Vision workshop proposed.

Financial Oversight Committee: Working on finance management policy update.

Education Excellence Committee: Healthy snack update.

IB discovery: Discussed the Valley Inquiry School Visit

Enrollment Process Discussion

[Current Process](#) and reviewed

[Optional Process with Sibling Roll Over and clarifications](#)

Inclement Weather Days

Discussed options for 'make-up' .5 day, 3.5 inclement weather days occurred.

2024/2025 Budget

Reviewed [Salary Schedule Proposal](#)

Reviewed [24/25 Budget with 3 year projection](#)

Reviewed [Proposed FTE Grid](#)

Reviewed [Proposed 24/25 Budget](#)

Dress Code - Discussion Related to How to Update the Dress Code Policy

[Proposed edits.](#)

### 1. **Action Items**

Enrollment Process

Motion by Doug Young to adopt the changes to the CCCS Enrollment Information and Lottery Procedures for economically disadvantaged, twins and siblings as proposed by Executive Director and to take effect the school year of 2025/2026. Motion was seconded.

John Barry motioned to amend, pending legal review, expansion of roll-over priority status for additional groups; Coburg applicants and 4J applicants. Following board discussion, John Barry withdrew the amendment.

Board unanimously approved the motion.

Executive Director was asked to develop an updated draft of the enrollment process expanding priority roll-over status to additional priority groups; economically disadvantaged, coburg residents and 4J

residents. Exploration to include legal review and understanding the equitable nature of the process.

#### Incllement Weather Days

Incllement weather days make-up will follow the board approved calendar for the 23/24 school year.

#### 24/25 Budget Approval

Motion by Jacen Miller to approve the 2024/2025 budget as presented by Executive Director. Motion was seconded.

Motion by Doug Young to amend the budget to keep the current salary schedule. No second.

Motion to approve the 2024/2025 budget did not pass.

2 yes/5 no

Executive Director was asked to prepare three alternative, 3yr budgets.

1) Status Quo salary (steps remain as current, no additional steps)

2) Status Quo salary + 2 additional steps based on average existing year/year % increase.

3) 2024/2025 proposed budget salary schedule presented in Feb 26th Board meeting (includes the 2 additional steps and adjusted year/year % increase.)

Executive Director confirmed ability to provide these alternative budget scenarios to board ahead of Monday, March 4th board meeting.

#### Dress Code

Motion by Doug Young to adopt the changes to the Dress Code Purpose and Guiding Principles as proposed. Motion was seconded.

Board approved. 6 yes/1 no

#### **Public Comments:**

Coral Burger

Parents like the healthy snack updates each month.

May be able to help with Gravel for driveway and washer/dryer for the school.

Would like the consideration for siblings to be added to the waitlist with longevity and in sequential order.

A school that runs off long-term donations will be financially challenged with priority categories for free and reduced lunches.

Erica Wilkinson

Currently has three students enrolled in CCCS; 7th, 3rd and 1st grades. Comparing public school dress and CCCS dress code, students take their education seriously when held to a dress code. Not a fan of approval for sweatpants as part of the dress code.

Volunteer hours will be easier when all students are in one school, must give time and donations to all schools children are enrolled.

Please consider future families with siblings to be added to the waitlist in sequential order and with priority.

**Adjourn Meeting: 9:34PM**