



Board Meeting Agenda

Monday, April 22nd, 2024 6:00 p.m.

Coburg City Hall, Council Room, 91136 N Willamette St, Coburg, OR 97408

Zoom Link for Public Participation upon request to Board@coburgcharter.org
Please reach out for a zoom link no later than Friday prior to the board meeting.

Call to Order

Agenda: Additions, changes, or deletions to the agenda

Public Comments (Please see “Public Participation for Board Meetings” guidelines on reverse.)

1. Consent Agenda

1.1. Minutes from March 18, 2024

2. General Reports

2.1. PCS Report

2.2. Staff Report

2.3. Finance and Budget Report

2.3.1. Budget vs. Actuals

2.3.2. Updated estimate of state funds

2.4. Administration Report

3. Information/Discussion Items

3.1. Committee Reports

3.1.1. Governance Committee Update

3.1.1.1. Review Officer Positions

3.1.1.2. Candidate Update

3.1.2. Strategic Planning Committee

3.2. Student/Family Handbook Review - Tentative

- final revision awaiting updates on:

- Mission/Vision/Values

- more work on Tardy language (optional)

- updated dress code/uniform language

- discussion on snack policy

- approved 24/25 calendar

3.3. HVAC project update and discussion

3.3.1. Extension of lease not yet being brought to Superintendent

3.3.2. Quote Request Sent to contractors and posted on website

3.4. 2024 OSBA/COSA Legislative Report

3.5. April 2024 Policy Updates

3.5.1. List

3.5.2. Summary

- 3.5.3. [Folder of sample policies](#)
- 3.6. Option: [Updated Facility Use Form](#) - fees added

4. **Action Items**

- 4.1. 2024/25 Calendar
 - 4.1.1. [4J approved calendar](#)
 - 4.1.2. [Previously proposed calendar](#)
 - 4.1.3. Summary of differences:
 - 4.1.3.1. Proposed calendar ends 1 day earlier so staff don't come back following Monday
 - 4.1.3.2. Proposed calendar has 4 less staff work days
 - 4.1.3.3. Proposed calendar has 3 more student days
- 4.2. Math Curriculum Adoption

Public Comments (Please see “Public Participation for Board Meetings” guidelines on reverse.)

Items for the next agenda.

Adjourn Meeting

Coburg Community Charter School

Public Participation in Board Meetings

1. A visitor may be recognized by the chair by rising, identifying herself/himself with her/his full name and address and stating her/his purpose for appearing.
2. A group of visitors with a common purpose should designate a single spokesperson for the group.
3. Speakers should limit their comments to 2 minutes.
4. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. At the discretion of the Board chair, anyone wishing to speak before the Board either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the Board Secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item.
6. The Board, at its discretion may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.