



Board Meeting Agenda

Monday, December 4th, 2023, 6:00 p.m.

Coburg City Council Room, 91136 N Willamette St, Coburg

Zoom Link for Public Participation upon request to Board@coburgcharter.org
Please reach out for a zoom link no later than Friday prior to the board meeting.

Call to Order

Agenda: Additions, changes, or deletions to the agenda

Public Comments (Please see “Public Participation for Board Meetings” guidelines on reverse.)

1. Consent Agenda

1.1. [Minutes from October 30th 2023](#)

2. General Reports

2.1. PCS Report

2.2. Staff Report

2.3. Finance and Budget Report

2.3.1. [Budget vs. Actuals](#)

2.3.2. [4 Year budget projection](#)

2.4. [Administration Report](#)

2.5. Public Acknowledgement of Contributions

3. Information/Discussion Items

3.1. Board Committee Reports

3.1.1. [Board Committees at a Glance](#)

3.2. Food and Snack Policy

- Currently no Board Policies
- Handbook language: Q. SNACK POLICY: *Coburg Community Charter School currently offers a school lunch program Monday through Thursday. Parents/Guardians are responsible for providing snacks for their children; we ask that all food sent from home be healthy and nutritious. As a general rule candy, soda, and unhealthy snacks should not be brought to school. Please check with your child's classroom teacher for classroom specific policies on food and its role in classroom celebrations.*
- Work on wellness plans pre-covid evident in files
- Ed. Excel. Committee discussed developing and providing to families wellness/nutrition information

3.3. School Report Card

3.3.1. 22/23 [CCCS School Report Card](#) and [CCCS School Report Card detail sheet](#)

3.4. Early Literacy Success Grant Application

3.4.1. [ELS Grant Documents](#)

3.5. Golden Bell Nominations (Donna) [Form](#)

4. **Action Items**
 - 4.1 Early Literacy Success Grant Application Approval
5. **Group Book Summary Discussion**
6. **Next Agenda Items**

Public Comments (Please see “Public Participation for Board Meetings” guidelines on reverse.)

Items for the next agenda.

Adjourn Meeting

Coburg Community Charter School

Public Participation in Board Meetings

1. A visitor may be recognized by the chair by rising, identifying herself/himself with her/his full name and address and stating her/his purpose for appearing.
2. A group of visitors with a common purpose should designate a single spokesperson for the group.
3. Speakers should limit their comments to 2 minutes.
4. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. At the discretion of the Board chair, anyone wishing to speak before the Board either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the Board Secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item.
6. The Board, at its discretion may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.