

Coburg Community Charter School Board Meeting
CCCS 8th Grade Classroom, Board Members
91274 N Coburg Rd
Coburg, OR 97408

Via Zoom for all guests

Monday, September 27, 2021 6:00pm

Call to Order: 6:01pm

Board members present: John Barry, Brenda Willis, Kate Panum, Donna Villena, Doug Young, Paul Thompson

Honorary Board members present: Janel McPherson

Staff members present: Lisa Jager, Molly Rust, Liz Bruno, Michelle Epperson, Laura Ralls, Beth Monterrosa, LeeAnn Erickson, Elise Boyum, Alyson young, Jennifer Dillon

Guests: Kim Torrey

Pledge

Agenda: Add Renewal of lease agreement as 3.1, information/discussion items

Public Comments:

- Kim Torrey: request for better communication regarding Board meeting times and agenda

1. Consent Agenda:

1. The minutes from the August 26, 2021 Board retreat accepted.

2. General Reports

1. PCS

1. Working on transition in leadership roles

2. Finance & Budget Report

1. Summer audit to be finalized soon
2. Investment account up 1.4%
3. ESSER III grant final amount from 4j approximately \$49,000
 1. Should be used for loss of student learning due to COVID
 2. Money can be spent over the next 3 years

3. Administration Report

1. Lots of shuffling with students at the start of the year, currently 220 students

2. Planning to hire someone to put together tents for lunch to keep social distancing requirements
3. New IT staff member, working to get up to speed
4. Community days upcoming in October
 1. Trying to create activities to get students out of the building and into community
5. Working on getting kids used to being in school again and identifying areas of missed learning
6. Communication about Board meetings
 1. Lisa to send out calendar invites for Board members for rest of the year with correct location and zoom link
 2. Lisa has a goal of putting Board packet together by Thursday before meeting, and will send an email when it's ready

4. Staff Report

1. Survey to get a pulse on how teachers are feeling
 1. Short staffed, teachers are exhausted
 2. Lots of effort going into teaching students how to be students again
 3. Still looking for a performing arts teacher and EA
 1. These holes are leaving problems with teacher prep time, especially for K-2 teachers
2. Volunteers would be helpful for organizing library carts and making copies for K-2

3. Information/Discussion Items

1. Renewal of Lease

1. Redline copy of the lease agreement sent to administration from 4j
2. Board in agreement to move forward with updated redline copy, final version to come back to board

2. Review Board Agenda Outlines

1. Board agrees to move November 29th meeting to December 6th
2. February meeting will now be tentative based on outline
3. Agenda outlines are now a part of the Business calendar

3. Review of updated board goals for 2021/22

1. Discussion on final board goals

4. 2021-22 Executive Director Goals

1. Discussion around tying director goals to board goals

4. Action Items

1. CCCS Math Program

1. Overview of math program history
2. Presentation by Liz Bruno regarding changes to math program and math specialist for the next 3 years from ESSER III grant funding.
3. Math specialist to work with classroom teachers to help support students where they are at, including more advanced projects for high achieving math students and review for students below 40%.

4. Agreement among board per staff recommendations to not have math traveling K-2, very limited traveling 3-5 with staff and math specialist approval, middle school will continue to have math movement as appropriate.

Public Comment: None

Items for the next agenda

- Review executive director goals
- Goals and alignment with committees
- Academic philosophy

Adjourn Meeting: 9:00pm

Minutes submitted by Kate Panum