

# **Coburg Community Charter School Board Meeting Minutes**

**Coburg City Hall, 91136 N. Willamette Street, Coburg, OR**

**Monday, January 13, 2020 6:00pm**

**Meeting called to order at 6:05pm**

## **Pledge**

**Board members present:** John Barry, Kate Panum, Sarah Brooke, Brenda Willis, Kimberly Torrey, Mindy Hayner, Janel McPherson, and John Scholl

**Staff members present:** Lisa Jager, Shara MonDragon

**Guests:** None

**Agenda:** The amended agenda was accepted.

**Public Comments:** None

**Consent Agenda:** The minutes from the December 9, 2019 CCCS Board Meeting were accepted.

## **General Reports**

### **PCS Report**

- Looking to fill PCS volunteer roles
- Auction planning in under way
- Trivia night March 12 at Blue Valley Bistro

## **Administration Report**

### **Facilities**

- The Fire Marshall inspected facilities in December. Overall report is good, and concerns have been addressed.
- Waiting to hear from 4J regarding long-term plans for building
- Staff would like a portable classroom for STEM/Robotics program

### **Budget**

- Local Option Levy funding revenue is \$8500 above projection
- SIA Grant process is underway- estimated revenue is \$128,000-140,000

## Staff Updates

- New EA position has been filled by Erik Lovendahl

## Community

- Winter Skills Day choices include cooking, sewing, entrepreneurship, wellness, emergency preparedness, ukulele, and story telling

## Safety

- 2<sup>nd</sup> lock down drill was held January 10, 2020

## Teaching and Learning

- Teachers are happy with ELA curriculum in reading. Still working out issues with writing. There will be a follow-up training in spring.
- Lisa and Shara attended a Peace in Schools Panel Discussion.
- Looking into a K-5 science program.
- Second Steps curriculum is being implemented in K-5 classrooms.
- Looking into a new assessment tool called DESSA, which is designed to measure social and emotional development.

## Behavior

- Continued increase in referrals.

## Finance Report

- Finance committee did not meet last month
- Board reviewed the Budget v. Actuals: CCCS Budget July 2019- June 2020 and Statement of Activity Detail December 2019

## New Business

### Board Officer Positions

- Sarah Brooke is interested in Treasurer position. Board will vote at next meeting.

### Student Investment Account (SIA) Grant Proposal

- Board reviewed CCCS CIA Grant Budget Plan 2020-21. John Barry motioned to approve the CIA Grant Budget Plan as recommended, with any additional funding being allocated toward strategy 2- adding up to 3 instructional days. Board unanimously approved the motion.

### Policy Update

- Senate Bill 415 expands list of mandatory reporters of child abuse to include school district board members.

## Old Business

Kate Panum motioned to approve Amendment to Charter Contract with 4J regarding lottery preference. Board unanimously approved the motion.

Staff Bonus Funding. John Barry motioned to approve \$25,000 ( and associated required benefits) as a one-time bonus to school staff in appreciation of longevity, to be distributed by the executive director. The board unanimously approved the motion.

#### Board Goal #2 Update

Dress code discussion. Board agreed to limit colors and styles of bronco wear. John Scholl motioned a two year plan for Bronco Wear. For 20-21 Bronco Wear colors will be limited to Black, Grey, Navy Blue, and Green tri blend unisex short sleeve shirt. For 21-22 Bronco wear will be limited to inside classroom only on Fridays. Motion did not pass- split vote 3-3. (Yes- John Barry, Kim Torrey and John Scholl) (No- Brenda Willis, Sarah Brooke, Kate Panum)

John Barry motioned to limit Bronco Wear to unisex short sleeve shirts only in black, grey, navy blue, and green. Board unanimously approved the motion.

Brenda Willis motioned to amend the motion to include Gildan grey hooded sweatshirts, and full-zip sweatshirts. Board unanimously approved the amendment to motion.

#### Board Goal #3 Update

Middle school Electives- more information at next board meeting.

**Public Comments:** None

**Meeting adjourned at 9:23pm**

**Minutes submitted by Kimberly Torrey**