

Coburg Community Charter School Board Meeting Minutes

Via Zoom Call

Monday, November 16, 2020 6:00 pm

Meeting called to order at 6:02 pm

Board members present: John Barry, Brenda Willis, Jessica Clark, Sarah Brooke, Kate Panum, Paul Thompson

Honorary Board members present: Janel McPherson

Staff members present: Lisa Jager, Holly Campbell, Molly Rust, Laura Ralls, Lee Ann Erickson, Kim Fisher, Alyson Young

Guests: Kelsey Bedortha, Michelle Martin

Agenda: Minutes from October 19, 2020 meeting added to consent agenda

Public Comments: None

Consent Agenda The minutes from the October 19, 2020 Board Meeting and November 9, 2020 Special Board Meeting were accepted.

General Reports

- **Finance and Budget Report**
 - Summary of current budget including SSF funding changes and student enrollment
 - Review of Roehl & Yi investment recommendations to move \$30,000 in stocks and reposition to fixed income to get back in line with our 60/40 (equity/fixed income) targets.
- **PCS Report**
 - Jogathon complete
 - Blue bottle drop working with community for donations
- **Administration Report**
 - Internet should be up and working this week
 - HVAC should be done by December, electrical parts needed to be ordered for classrooms
 - Discussion of how Governor Brown's update from 11/13/20 impacts CCCS
 - Travel advisory
 - Limited in person instruction
 - Staff working remote if possible
 - Conferences will be an exchange of information based on work and how things are going at home

- **Staff Report**

- Thank you from staff for infrastructure upgrades
- 12 out of 14 staff members surveyed feel uncomfortable continuing LIPI after Thanksgiving holiday due to safety and travel

Old Business

- **BOD application packet review**
 - Review of combination of different documents in application packet into one document for potential applicants to review
- **New Guidance and Hybrid Planning**
 - Review of 5 options for Hybrid schedules/staffing
 - Discussion favors either Hybrid (k-3 whole class) or Hybrid/Full day whole class k-3

New Business

- **New member recruitment**
 - One vacancy on Board right now, communication go out to community
- **2019/20 Audit Report and Letter to the Board**
 - Review of audit findings

Motion from Paul Thompson to accept the 2019/20 Audit Report. The Board unanimously approved the motion.

Public Comments: None

Items for next meeting agenda

Meeting adjourned at 8:59pm

Minutes submitted by Kate Panum