

Coburg Community Charter School Board Meeting
Coburg City Council Room, Board & Staff Members
91136 N Willamette St.
Coburg, OR 97408

Via Zoom for guests

Monday, April 24, 2023 6:01 pm

Call to Order: 6:00 pm

Board members present: John Barry, Brenda Willis, Kate Panum, Doug Young, Donna Villena, Mercia Petewon, Jacen Miller

Honorary Board members present: Janel McPherson

Staff members present: Dave Wallace, Beth Monterrosa, Elise Boyum, Melodi Jayne

Guests: None

Pledge

Agenda: Add action item for realignment of board positions. Changed accepted.

Public Comments: None

1. Consent Agenda:

1. The minutes from Board Meeting minutes from March 20, 2023

2. General Reports

1. PCS Report

1. Read-a-thon raised just over \$6,000
2. Ems Game, June 10th
3. Staff appreciation week, first week in May
4. PCS voted to pay for track improvements if approved
5. Bronco Bash, May 12th

2. Staff Report

1. Busy time of year so keep eye out for upcoming events

3. Finance and Budget Report

1. Review of Budget vs Actual budget
2. Umpqua Bank and Columbia Bank merged, our bank now Umpqua

4. Administration Report

1. Review of provided report

3. Information/Discussion

1. Policy Update (Donna)

1. First read of policy updates
2. Actions item next meeting to approve polices in board folder

2. Facilities Planning 2023/24

1. Review of families planning/wishlist for 2023/24

3. Governance Update

1. Review Officer Positions

1. Annual officer position appointments - vote during June meeting
2. Proposed officer positions
 1. President: Mercia Petewon
 2. Secretary: Donna Villena
 3. Treasurer: Jacen Miller

2. Candidate Update

1. 3 applicants for CCCS Board, finishing up interview process
2. Open board forum for Board candidates May 22nd with a vote in June
3. Once elected, new Board member position will start July 1, 2023

4. Action Items

1. 2023/24 Calendar

1. Review of updated calendar with added make-up dates for inclement weather.
2. Discussion of how to add additional student days to calendar. Historically CCCS has provided more student days when compared to 4j.

Motion by John Barry to add an amendment to 2023/2024 calendar with the change of March 22, 2024 and May 3, 2024 from professional development days to student days. Board passes amendment with 4 YES votes (John Barry, Brenda Willis, Doug Young, Donna Villena) and 3 NO votes (Kate Panum Jacen Miller, Mercia Petewon).

Motion by Brenda Willis to approve amended 2023/24 calendar with 170.5 student days. Board unanimously approved.

2. Executive Director Employment Contract

Motion by Kate Panum to approve employment contract for Dave Wallace. Board unanimously approved.

3. Track Improvements Agreement

1. Review of proposed track improvements
2. PCS has agreed to pay for track improvement project.

Motion by Doug Young to approve track improvement agreement with Rexius. Board unanimously approved.

4. Realignment of Board Positions

1. Kate Panum currently holds board seat number 2, with term ending in 2024
2. Brenda Willis currently holds board seat number 3, with term ending in 2023

Motion by John Barry for Kate Panum and Brenda Willis is swap board seat numbers. Kate Panum to move to seat 3 and Brenda Willis to seat 2. Board unanimously approved.

Public Comments

- Beth Monterrosa: expressed concern about impact of removal of professional development days from 2023/24 calendar.

Items for next agenda

- Meeting for May 8, 2023 is cancelled.
- Policy updates (action item)
- Open Board forum
- Governance update

Adjourn Meeting at 7:28pm

Meeting minutes compiled by Kate Panum, CCCS Board Secretary