

Coburg Community Charter School Board Meeting
CCCS Library, Board Members
91274 N Coburg Rd
Coburg, OR 97408

Via Zoom for all guests

Monday, January 24, 2022 6:00pm

Call to Order: 6:02pm

Board members present: John Barry, Brenda Willis, Kate Panum, Doug Young, Donna Villena, Paul Thompson (via Zoom)

Honorary Board members present: Janel McPherson

Staff members present: Lisa Jager, Molly Rust, Liz Bruno, LeeAnn Erickson, Beth Monterrosa, Elise Boyum, Alyson young, Katie Bruschetti, Kristen Foster

Guests: Josh Bevard, Kim Torrey, Josh Bevard, Randy Willis

Pledge

Agenda: Accepted

Public Comments: None

1. Consent Agenda:

1. The minutes from the December 6, 2021 meeting

2. General Reports

1. PCS

1. Volunteers active at Coburg Holiday events
2. Approved multiple donations for classroom
3. Tasty Tuesday for February, more info to come

2. Finance & Budget Report

1. Started process for Budget 2022-23

3. Administration Report

1. Enrollment stable
2. Starting lottery process for 2022-23
3. Awarded grant for 100 new Chromebooks
4. Overview of teaching/learning updates as semester comes to a close

4. Staff Report

1. Staff is seeing more support with music time, but also looking for more prep time
2. Working on work-life balance and recharging
3. Discussion of how to support staff in a more effective way, this year and for next year

3. Information/Discussion Items

1. Investment Review

1. Policy is now to have Roehl & Yi to meet with finance committee twice a year, chair of Finance committee to bring info to Board
2. Investment company wondering about reallocating funds if we are not going to use at this time. When looking at budget for next year the following needs have been identified by finance committee
 1. Long term subs
 2. IT position increased from 0.5 FTE to 1.0 FTE
 3. Increased custodial FTE to 1.5
 4. Building needs
 1. Roof
 2. Security cameras
 3. Moving electrical 'switches' from janitor closet to broiler room (E-rate grant pays for 40%)
 4. Portables with the intent of science lab

2. Review Board Goals

1. Optimize Board Governance and Structure
 1. Multiple interested parties for open Board positions
2. Sustainable fundraising model
 1. Katie B. working on monthly sponsors and balancing asks with PCS
3. Quality Academic Program

3. Eugene 4j Annual Review Report

1. Review of report

4. ACB Every Student Belongs Policy - 1st Read

1. Used to be name "All Students Belong"
2. Action item for next meeting

5. Guidance on Services CCCS is able/can provide

1. Difficult in this time to get services in our community (greater Eugene/Springfield area)

4. Action Items

1. Adjusts to Portfolio Allocations

1. Continue current allocations at this time

2. Adjust Calendar to add "no-student days"

Motion by Brenda Willis to change Friday, April 15, 2022 to a "no-student day". Board unanimously approved.

3. Golden Bell nominations

1. Discussion of possible nominees

4. Motion to amend the previously adopted minutes of June 7, 2021

Motion by John Barry to amend previously adopted minutes of June 7, 2021 to read "**Donna Villena (seat 4) and Doug Young (seat 6) voted on by ballot to the CCCS Board**". Board unanimously approved.

Public Comments:

- Kim Torrey: 4j is reducing staff burden by not having professional development and canceling staff meetings

Items for next Agenda

- Policy: ACB Every Student Belongs

Next meeting March 28, 2022 @ 6pm

Adjourn Meeting: 7:57pm

Minutes submitted by Kate Panum