

Coburg Community School Board Meeting

Coburg City Council Room, 91136 N Willamette St, Coburg

Monday, May 20, 2024

Call to Order: - 6:00 PM

Board members present: Mercia Petewon, Brenda Willis, Donna Villena, Jacen Miller, Doug Young, Jamey Ritter

Guest in person: Dave Wallace, Melissa Sepulveda, Matt Hilton, Jacob Corliss

Guest on zoom: n/a

Pledge

Agenda:

Public Comment: Jacob Corliss - introduced himself and looking forward to being involved on the board. First time in a board setting. Matt Hilton introduced himself, looking forward to the conversation today.

Consent Agenda

1. Consent Agenda

Adopted [Minutes from April 22, 2024](#)

2. General Reports

PCS Report

Staff appreciation week well represented; gratitude tree, snack bar and more

Mr. Steve is leading field day this year, PCS contributing \$1500

Bronco Bash - Jen Derby leads Bash, many volunteer hours to organize and execute this event. Started May 2023, official meetings begin

November 2023, Bash teams reported in January 2024.

Still to complete: Silent auction items need to be matched up with payments and pick-up of items.

Work of Mission/Vision will be helpful for future Bash representation and donations. Discussed calendar of activities/events to help with volunteer hours and sign up.

Staff Report

Cool stuff to share:

Ms. Chase, 22 kids showed up for Middle school stress and anxiety session.

1st grade finishing up animal reports

7th Grade Raised \$1650 at Arts and Starts Event, Restoration work at green island completed, now building electric cars for vehicle challenge

1st Grade chicks are getting ready to hatch, gardening with buddies and learning the life cycle

5th Grade mindful eating cooking class and hiking event

4th Grade Zoo event, medieval wax museum this next week

Finance and Budget Report

Reviewed [Budget vs. Actuals Report](#)

Reviewed [Administration Report](#)

3. Information/Discussion Items

Open Board Candidate Forum with Matt Hilton

Open Board Candidate Forum with Jacob “Jake” Corliss

Committee Reports

Strategic Planning Committee:

Mission and Vision Value statements are ready to be adopted, on agenda for board approval. The next step is to communicate the message to stakeholders (how / when). Strategic communication platform messaging needs to be created using Facebook as the main social media platform. Utilize weekly email message, monthly newsletter, and leveraging the physical walls to increase awareness. Maximizing the space we have and developing intentional messaging for key target audiences and revenue generation.

Education Excellence Committee

Discussed Bullying and Harassment Policies and an understanding of how the process works at CCCS. Restorative processes are handled within the classroom and immediately rectified. If needed, escalation is to moved to the Counselor, Dean of Student, and/or EC. Discussed how board policies are Followed. Preliminary ELA and Math schools show foundational skills met. Science - scores are lower than ELA and Math. Testing is only completed in 5th and 8th grade for OSAS. Will continue to monitor Science grades. Next year 7th and 8th Grade classroom teachers will focus on their core areas (8th Grade ELA and, Social Studies and 7th Grade Science and Math)

HVAC Discussion Reviewed [Discussion points and potential proposal](#)

Policy Updates

Reviewed the [Policy Updates for Discussion](#) and highlighted required and updated policies. Listed policies to delete.

New and Updated Policies:

[AC](#)

OSBA proposed language [CBG](#) (current [CBG](#))

[EBBB](#)

[EBCA](#) (new - Safety Threats)

[GBEB](#)

[GBN/JBA](#) (JBA/GBA)

[GBNAB/JHFE](#) (JHFE/GBNAB) (Versions 1)

[GBNAB/JHFE- AR](#) (JHFE/GBNAB-AR) (Version 1)

[GCDA/GDDA](#)

[JGA](#)

[JGAB](#)

[JGAB-AR](#)

Delete Policies:

[GBEBA](#)

[GCDA/GDDA-AR](#)

[JHCC](#)

[JHCCA](#)

Discussed the proposal for adding the Surplus/retention directive to the Financial policy.

4. Schedule Board Kickoff Session - Tuesday August 20th, 9am-3pm @ Coburg Fire Station meeting room.

5. **Action Items**

HVAC

Motion by Merica Petewon to approve the Executive Director take the steps outlined in the HVAC proposal and include the costs for the replacement of one boiler. Board unanimously approved.

Vision and Value Statement

Motion by Merica Petewon to approve the Vision, and Value statements as proposed.
Board unanimously approved.

Retention Bonus

Motion by Jacen Miller for the Executive Director, Dave Wallace, to ask PCS to fund a 2% retention bonus as proposed.

Doug Young added an amendment to fund the 2% regardless of PCS approval through other sources. Motion was not seconded. Motion by Jacen Miller passed 4 yes, 2 no.

Items for Next Meeting

Committee progress reports
Confirmation of Committee structures
HVAC Update
Renew Returning Board Members
Vote on Office Positions
Vote on Board Candidates
Policy Updates
Surplus/retention directive proposal 2024

Public Comment: Jacob Corliss. Mini-splits are a great investment. Teachers should get raises.

Adjourn Meeting: 9:43 PM

Meeting minutes compiled by Donna Villena, CCCS Board Secretary